

MORENO VALLEY SDA CHURCH

2023 Church Officers' Job Description

SABBATH SCHOOL SUPERINTENDENT

The Sabbath School Department was established for the purpose of being the principal vehicle of religious instruction for the Church. It is to teach and proclaim to all people the gospel of Jesus Christ, in the context of the three angels' messages of Revelation 14:6-12, in response to the Master's order to go preach. In honor of that original purpose, the department continues to communicate the Good News of the Gospel to win, retain, recover, and train men, women, children, and youth for Jesus.

“Sabbath school is an important branch of missionary work, not only because it gives young and old a knowledge of the Word of God, but because it awakens in them a love for its sacred truths, and a desire to study it for themselves; and above all he teaches them to regulate their lives by his holy teachings” (Advice on Sabbath School, p. 10).

The mission of Sabbath School is to be a system of religious instruction, discipleship, and spiritual growth for the local Church. It is also part of the Sabbath School Mission through the strengthening of worship, faith, fraternity, generosity and missionary action.

The philosophy and mission of the Sabbath School Superintendent are achieved through the following purposes:

- Promote the systematic and regular study of the Bible.
- Promote fellowship and fellowship among members of the Sabbath School.
- Awaken the will to give witness and reach out to the community.
- Promote awareness of the Global Mission of the Church.

In Acts 2:42-47 the Bible gives us a blueprint for the Sabbath School. Verse 42 outlines the goals of the Sabbath School as “teaching and fellowship,” and “breaking bread and prayer.” Verses 43-45 illustrate the strong sense of togetherness, caring and support that must be present in the Sabbath School in order to create a proper atmosphere for learning and growth.

The Sabbath School Superintendent's duties include:

1. Supervises overall Sabbath school program from 9:30-10:45 AM.
2. Prepares a short program in sanctuary each week that is spiritually uplifting.
3. Reports issues to SS council as need arises.
4. Meets with Sabbath School council at the beginning of term to select new Adult Sabbath School teachers. The Council will also meet to fill any vacancies that arise during year.
5. Meets quarterly with all Adult and Children's Sabbath School leaders to evaluate the effectiveness of their division (programs, classes, etc.).
6. Plans special programs at least once per quarter on the themes of Thanksgiving, Christmas, Children SS, etc.
7. Coordinates flowers for Mother's Day, bread for Father's Day, and one picnic in summer.
8. Advises the SS secretary on orders for SS materials such as quarterlies, program helps, mission DVDs, etc.
9. Fills in for Children's SS classes when necessary.

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10. Encourages nurturing of class members. They will encourage each of the class participants to provide care and support for those in their classes. Class members will be asked to write, call, or visit those who have been missing.

11. Background Check and Online Child Safety Training:

Anyone working in Children's ministries at our Moreno Valley SDA Church is required to complete Shield the Vulnerable which is a background check and an online training seminar (approx. 45-60 minutes to complete) before assuming role. You may contact the church office or pastoral staff to arrange for training.

Appropriate Spiritual Gifts:

Leadership
Organization
Teaching

Time Commitment:

The Adult Sabbath School Superintendent/Assistant will need to devote at least 90 minutes per week in organizing the SS program. The Superintendent will also serve on the Church Board which meets monthly.

Name / Signature

Date